



**SYMONS GATE HOMEOWNERS ASSOCIATION**  
Annual Fee Collection Procedures

1. Fees due April 1, 2026
2. May 1, 2026
  - Interest is applied to all outstanding accounts (5% per annum in excess of the prime rate of interest). Interest will be applied on the first day of each month.
3. June 1, 2026
  - Interest is applied and Final Notices are sent to all properties with an outstanding balance
4. Beginning of July 2026
  - Accounts are handed over to Symons Gate Homeowners Association's legal counsel, Walsh Law, for collections.
  - Payments are no longer accepted by the Symons Gate Homeowners Association. All payments and communication regarding collection of fees is done directly between the homeowner and Walsh Law.
  - Legal costs associated with the collection of fees, as determined by Walsh Law, will be charged back to the homeowner.

**It is each homeowner's responsibility to ensure that payments are received by the Symons Gate Homeowners Association, in full, by the due dates. Late payment charges will be applied to each account in arrears until full payment is received.**